

Stonham Aspal Parish Council

NOTICE OF ANNUAL GENERAL MEETING

Members are duly summoned to attend the Annual General Meeting of the Parish Council to be held on Tuesday 4th May 2021 at 8pm online via zoom. at which time members of the public are cordially invited to attend

AGENDA

1. Election and appointment of the Chair of the Parish Council for the Year 2021/22
2. Election and appointment of the Vice Chair of the Parish Council for the Year 2021/22
3. Apologies and Approval of Absences
4. Declarations of Pecuniary or Non-Pecuniary Interests by Members
5. Governance
 - i. Review and adoption of Standing Orders
 - ii. Review and adoption of Financial Regulations
 - iii. Annual Risk review
 - iv. Agree dates and frequency of meetings for the coming year
 - v. Review and approval of the members responsibilities for 2021/22

6. **Approval of Minutes of the Previous Meeting on 16th March 2021**

7. **Contributions by Members of the Public**

Members of the public are invited to comment on any agenda item or any other matter concerning them and/or the parish with further comment during the remainder of the meeting only being allowed at the Chair's discretion.

8. **Meetings**

- i. Local Authority Remote meetings – Call for Evidence
- ii. preferred options should remote meetings be possible.
- iii. Actions required for return to meetings at the village hall

9. **Planning**

- i. Consideration of Planning Applications

[DC/21/02143 | Application under Section 73 of the Town and Country Planning Act - Variation of Condition 2 \(Approved Plans and Documents\) of planning permission DC/20/02961 dated 11/09/2020 - Change of use and conversion of barn to residential accommodation associated with adjacent dwelling \(following demolition of agricultural/equestrian buildings\). | Grove Farm Debenham Road Stonham Aspal Suffolk IP14 6BX](#)

[DC/21/02120 | Householder Application - Erection of a single storey and two storey rear extensions \(following demolition of outbuilding\). | Angle View The Street Stonham Aspal Suffolk IP14 6AQ](#)

[DC/21/02035 | Householder Application. Erection of new greenhouse \(following removal of existing greenhouse\). | Morgans East End Road Stonham Aspal Suffolk IP14 6AS](#)

- ii. Decision notices
- iii. Stonham Barns update
- iv. Other planning matters

10. **Finance**

- i. Request for payments
- ii. Review and approval of asset register
- iii. Review and approval of bank reconciliation to 31st March 2021
- iv. Review and approval of income and expenditure against budget to 31st March 2021
- v. Review and approval of asset register.
- vi. Review and approval of the External Audit submission and Certificate of Exemption

11. Recreation Ground

- i. Recreation ground update

11. Highways Update on Current Issues and Matters Arising

- i. Speeding
- ii. SID
- iii. Other Highways matters

12. Matters arising from previous meetings

12. Dates of the Next Meetings

Alison Green, Parish Clerk

sapc.clerk@yahoo.co.uk

28th April 2021