

# Stonham Aspal Parish Council

## NOTICE OF ANNUAL GENERAL MEETING

Members are duly summoned to attend the Annual General Meeting of the Parish Council  
to be held on Tuesday 17<sup>th</sup> May 2022 at 8pm  
at the Village Hall, The Street, Stonham Aspal  
at which time members of the public are cordially invited to attend

### AGENDA

1. Election and appointment of the Chair of the Parish Council for the Year 2022/3
2. Election and appointment of the Vice Chair of the Parish Council for the Year 2022/3
3. Apologies and Approval of Absences
4. Declarations of Pecuniary or Non-Pecuniary Interests by Members
5. Governance
  - i. Review and adoption of Standing Orders
  - ii. Review and adoption of Financial Regulations
  - iii. Annual Risk review
  - iv. Agree dates and frequency of meetings for the coming year
  - v. Review and approval of the members responsibilities for 2022/3

#### 6. Approval of Minutes of the Previous Meeting on 19<sup>th</sup> April 2022

#### 7. Contributions by Members of the Public

Members of the public are invited to comment on any agenda item or any other matter concerning them and/or the parish with further comment during the remainder of the meeting only being allowed at the Chair's discretion.

#### 8. Planning

##### i. Consideration of Planning Applications

1. [DC/22/02136 | Application under S73 for Removal or Variation of a Condition following grant of permission DC/21/03648 dated 28/09/2021- \(Erection and layout of 5 No. dwellings and associated garage structures; Relocation and improvement to site vehicle access \(following demolition of existing barn and outbuildings\)\). Town and Country Planning Act 1990. To vary Condition 4 \(Approved Plans and Documents\), Condition 5 \(Schedule of Materials\) and Condition 14 \(Provision of Carriageway and Footpaths\). To allow amendments to cladding on plots 4 and 5 and addition of installation of up to 10no photovoltaic panels to the south facing garage roofs of Plots 1,4 and 5 and up to 8no of Plot 2, plus up to 16no to the East facing house roofs on all plots 1,2,3,4 and 5 and a revised Footway/Highways scheme. | Green Farm Crowfield Road Stonham Aspal Suffolk](#)

##### ii. Planning Appeals

1. [DC/21/03589 | Application for approval of reserved matters following grant of outline application DC/18/04191 dated: 07/02/2019 - Appearance, Landscaping, Layout and Scale for Erection of 5no. dwellings and construction of new access, following demolition of 1no. existing dwelling. Discharge of Condition 9 \(Hedgerows\), Condition 10 \(Surface Water Drainage Details\), Condition 11 \(Roads and Footpaths\), Condition 13 \(Parking and Turning\), Condition 14 \(Refuse Bins and Collection Areas\), Condition 15 \(Fire Hydrants\) and Condition 16](#)

- iii. Decision notices
- iv. Stonham Barns update
- v. Other planning matters

**9. Future of Recycling bins**

**10. Finance**

- vi. Request for payments
- vii. Jubilee Celebrations
- viii. Review and approval of asset register
- ix. Review and approval of bank reconciliation to 31<sup>st</sup> March 2021
- x. Review and approval of income and expenditure against budget to 31<sup>st</sup> March 2021
- xi. Review and approval of asset register.
- xii. Review and approval of the External Audit submission and Certificate of Exemption

**11. Recreation Ground**

- i. Recreation ground update

**12. Highways Update on Current Issues and Matters Arising**

**13. Update on Village Sign**

**14. Matters arising from previous meetings**

**15. Dates of the Next Meetings**

Alison Green,  
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12<sup>th</sup> May 2022