

Stonham Aspal Parish Council

NOTICE OF MEETING

Members are duly summoned to attend the next meeting of the Council to be held at 7:30pm on Monday 26th September 2022 at the Village Hall, The Street Stonham Aspal at which time members of the public are cordially invited to attend

AGENDA

1. **Apologies and Approval of Absences**
2. **Declarations of Pecuniary or Non-Pecuniary Interests by Members**
3. **Approval of Minutes of the Previous Meetings on 19th July 2022 and 1st August 2022 and signing of copy of approved minutes from meeting on 21st June 2022**
4. **Consideration of Reports by the District Councillor & County Councillor**
5. **Contributions by Members of the Public**

Members of the public are invited to comment on any agenda item or any other matter concerning them and/or the parish with further comment during the remainder of the meeting only being allowed at the Chair's discretion.
6. **Governance – Feedback, policy and procedures**
 - i. Review of general feedback from Nan Latta following co-option process and review of training.
 - ii. Review and adoption of LGA model code of conduct
 - iii. Review and approval of complaints procedure
 - iv. Review and approval of co-option process
 - v. Review and approval of process for requesting funding
 - vi. Review of section 1 Rules of Debate at Meetings of the Parish Councils Standing Orders to consider formality in meetings. Point U. 'where appropriate, and at the discretion of the Chairman debates may take a more informal and open format'
 - vii. Review of areas of responsibility since filing of vacancy
7. **Planning**
 - i. Consideration of Planning Applications
 - a. [DC/22/02880 | Full Planning Application - Conversion of former agricultural barn/workshop to form 1No residential dwelling. | Land And Buildings At Feoffee Farm Pettaugh Road Stonham Aspal Stowmarket Suffolk IP14 6AX](#)
 - b. [DC/22/04438 | Householder Application - Erection of outbuilding \(following demolition of garden store\) | Impaugh Farm Mill Green Stonham Aspal Stowmarket Suffolk IP14 6DB](#)
 - c. [DC/22/04411 | Listed Building Consent - Erection of outbuilding \(following demolition of garden store\) | Impaugh Farm Mill Green Stonham Aspal Stowmarket Suffolk IP14 6DB](#)

- d. [DC/22/04474 | Application under Section 73A of The Town and Country Planning Act 1990 for Planning Permission DC/22/01709 \(Erection of 4no dwellings, creation of vehicular access, car parking and associated landscaping\) for the variation of Condition 2 \(Approved plans and documents\) - minor changes to design and internal layout | Ubbeston Hall Stowmarket Road Stonham Aspal IP14 6AD](#)
 - ii. Decision Notices
 - iii. Stonham Barns update
 - iv. Hours of operation at Mickfield Business Park
- 8. Finance**
- i. Review of internal Audit report
 - ii. Review of income and expenditure against budget to 31st August 2022
 - iii. Reconciliation to 31st August 2022
 - iv. Authorisation of Payments & Signing of Cheques by Cheque Signatories
 - v. Review and approval of insurance quote
 - vi. CIL Return
- 9. Recreation Ground**
- i. Update by recreation ground representative on repairs, monthly report and other issues
 - ii. Training for regular inspections
 - iii. Information request regarding access / permissive? path to recreation ground
- 10. Highways**
- i. Bend on Scott's Hill / Mill Green traffic
 - ii. Update on SID position
 - iii. SID post for reduced speed limit on A1120 near Stonham Barns
 - iv. Update on other highways issues
- 11. Other Matters Arising from Previous meeting**
- i. Dog waste bins
 - ii. Recycling bins
 - iii. Any other updates
- 12. Dates of the Next Meetings**
- i. Tuesday 18th October 2022 7:30pm (Urgent Matters Only)
 - ii. Tuesday 15th November 2022 7:30pm

Alison Green, Parish Clerk
sapc.clerk@yahoo.co.uk
21st September 2022