

Stonham Aspal Parish Council

NOTICE OF MEETING

Members are duly summoned to attend the next meeting of the Council to be held on Tuesday 21st November 2023 at 7:30pm
Stonham Aspal Village Hall, The Street, Stonham Aspal
at which time members of the public are cordially invited to attend

AGENDA

1. Apologies and Approval of Absences
2. Declarations of Pecuniary or Non-Pecuniary Interests by Members
3. Approval of Minutes of the Previous Meetings on Tuesday 17th October 2023 and 19th September 2023
4. Consideration of Reports by the District Councillor & County Councillor
5. Contributions by Members of the Public
Members of the public are invited to comment on any agenda item or any other matter concerning them and/or the parish with further comment during the remainder of the meeting only being allowed at the Chair's discretion.
6. Governance
 - i. Review and adoption of Code of Conduct
 - ii. Review and adoption of Complaints Policy
 - iii. Review and adoption of Grants and Donations Policy
 - iv. Review and adoption of Co-option process and application form
 - v. Review and adoption of training policy
 - vi. Update on councillor and clerk trainingCurrent versions available online at <http://stonhamaspal.onesuffolk.net/governance/>
7. Update and agreement on details of recruitment of new clerk
8. Review of Storm Babbet
9. Nomination of Parish Council Representatives to the Metcalf Trusts
10. Planning
 - i. Consideration of Planning applications
 - a. [DC/23/05126Full Planning Application - Continued use of land for the siting of a caravan for occupation by security guard tonham Barns Pettaugh Road Stonham Aspal Stowmarket Suffolk IP14 6AT](#)

- b. [DC/23/03603 Householder Application - Erection of a part single/ part two storey extensions including re-roofing. Insertion of dormer windows to front/catslide roof to rear and erection of detached cartlodge \(following removal of existing garages\). Mill Cottage Mill Green Stonham Aspal Stowmarket Suffolk IP14 6DA](#)

- ii. Decision notices
- iii. Update on Football Ground
- iv. Update on Stonham Barns

11. Finance

- i. Authorisation of payments
- ii. Review of expenditure against budget to 30th September 2023
- iii. Reconciliation of Bank Accounts to 30th September 2023
- iv. Review of proposed budget for 2024/25

12. Highways Matters

- i. Scotts Hill / Mill Green signage update
- ii. Any other highways matters

13. Recreation Ground update

- i. Monthly report for recreation ground
- ii. ROSPA training for recreation ground checks

14. PP&P update

15. Update on any other matters arising from previous meetings

16. Dates of the Next Meetings

Tuesday 16th January 2024, 7:30pm at the Village Hall

Tuesday 20th February 2024 7:30pm at the Village Hall (Urgent Matters Only)

Alison Green, Parish Clerk
sapc.clerk@yahoo.co.uk
15th November 2023