

Stonham Aspal Parish Council

NOTICE OF MEETING

Members are duly summoned to attend the next meeting of the Council to be held on Tuesday 18 September 2018 at the Village Hall at 7.30pm at which time members of the public are cordially invited to attend

AGENDA

1. **Apologies and Approval of Absences**
2. **Declarations of Pecuniary or Non-Pecuniary Interests by Members**
3. **Approval of Minutes of the Previous Meeting on 21 August 2018**
4. **Consideration of Reports by the District Councillor & County Councillor**
5. **Contributions by Members of the Public**

Members of the public are invited to comment on any agenda item or any other matter concerning them and/or the parish with further comment during the remainder of the meeting only being allowed at the Chair's discretion.
6. **Consideration of Planning Applications and Decision Notices**
 - (a) MSDC DC/18/03144: Application Granted (23 August 2018)
Old School House, Pettaugh Road, Stonham Aspal, IP14 6AT
Erection of a cart lodge and retention of existing driveway.
 - (b) MSDC DC/17/06247: Application Refused (23 August 2018)
Land at Elm Farm, Debenham Road, Stonham Aspal, IP14 6AE
Outline planning permission (access to be considered). Erection of up to four dwellings with new access and internal service road.
 - (c) MSDC DC/00/03367: Application Granted (10 September 2018)
Stonham Barns, Pettaugh Road, Stonham Aspal, IP14 6AT
Demolition of existing toilet block. Erection of two retail units and alterations to Unit 4.
7. **Finance**
 - (a) Review of (i) Income & Budget ii) Expenditure & Budget to 31 August 2018
 - (b) Review & Approval of the Council's Bank Reconciliation to 31 August 2018
 - (c) Confirmation of the Receipt of VAT Refund Claim to 31 March 2018 (£1,025.84)
 - (d) Review of Compliance of Transparency Code & Web Site Requirements (2017/18)
 - (e) Review of Conclusion of External Audit & Noticeboard Requirements (2017/18)
 - (f) Review of Internal Audit Report (2017/18) Response & Action Plan
 - (g) Review & Approval of the Council's Annual Insurance Cover & Asset Register Checks
 - (h) Authorisation of Payments & Signing of Cheques by Cheque Signatories

- 8. Governance**
 - (a) Review & Approval of the Parish Council's GDPR Web Site Privacy Notice
 - (b) Review & Approval of the Parish Council's Annual Risk Assessment (2018/19)
 - (c) Review & Approval of the Safety Risk Assessment & Weekly Inspections (2018/19)
 - (d) Review & Approval of the Parish Council's Internal Control Statement (2018/19)
 - (e) Consideration of the Parish Clerk's Employment Contract Update
 - (f) Consideration of Arrangements Requested by Royal British Legion (November 2018)

- 9. Recreation Ground**
 - (a) Consideration of Purchase/Delivery of a New Bin for Recreation Ground Update
 - (b) Approval for the Further Clearance of Nettles/Thistles at the Recreation Ground
 - (c) Consideration of Any Current Recreation Ground Issues & Previous Issues Update

- 10. Highways**
 - (a) Consideration of the Purchase of a Grit Bin & Funding Arrangements Update
 - (b) Consideration of a Footpath on the North Side of The Street in Stonham Aspal
 - (c) Consideration of Any Current Highways Issues & Previous Highways Issues Update

- 11. Consultations**
 - (a) Approval of MSDC Gambling Act (2005) SoP (Revision) Response (12 October 2018)
 - (b) Approval of MSDC Joint Housing Strategy Consultation Response (1 November 2018)

- 12. Matters for Future Consideration**
 - (a) Confirmation of the Receipt of the MSDC Precept (2/2) (£3,500.00) (1 October 2018)
 - (b) Confirmation of the Receipt of MSDC Recycling Credit Payment (£329.22) (to July 18)
 - (c) Review & Approval of the Council's Budget, Reserves & Precept Setting (2019/20)
 - (d) Review & Approval of Standing Orders, Financial Regulations & LTN 87 Procurement
 - (e) Consideration of Village Hall Meeting Access & Accommodation Arrangements
 - (f) Consideration of the Appointment of a Tree Warden & Council's Responsibilities

- 13. Dates of the Next Meetings**
 - (a) 16 October 2018 (Urgent Items Only & Documents Received by 8 October 2018)
 - (b) 20 November 2018 (Agenda Items & Documents Received by 12 November 2018)
 - (c) 15 January 2019

Simon Ashton, Parish Clerk
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12 September 2018