

Stonham Aspal Parish Council

NOTICE OF MEETING

Members are duly summoned to attend the next meeting of the Council to be held on Tuesday 20 March 2018 at the Village Hall at 7.30pm at which time members of the public are cordially invited to attend

AGENDA

1. **Apologies and Approval of Absences**
2. **Declarations of Pecuniary or Non-Pecuniary Interest by Members**
3. **Approval of Minutes of the Previous Meeting on 20 February 2018**
4. **Consideration of Reports by the District Councillor & County Councillor**
5. **Contributions by Members of the Public**

Members of the public are invited to comment on any agenda item or any other matter concerning them and/or the parish with further comment during the remainder of the meeting only being allowed at the Chair's discretion.
6. **Consideration of Planning Applications & Decision Notices**
 - (a) MSDC DC/17/05720: Permission Granted (23 February 2018)
Stonham Barns Leisure & Retail Village, Pettaugh Road, Stonham Aspal, IP14 6AT
Full planning application. Change of use of building and land from dog training centre to petting zoo (sui generis).
 - (b) MSDC DC/18/00206: Permission Granted (28 February 2018)
Morgans End, Debenham Road, Stonham Aspal, IP14 6BZ
Demolition of existing dwelling. Erection of new replacement dwelling and detached cart lodge annexe structure and associated landscaping. Installation of air source heat pump and sewage package treatment plant. Removal of Condition 5 (Removal of Permitted Development Rights) - Reference DC/17/03247.
 - (c) MSDC DC/18/00443: Permission Granted (12 March 2018)
The Owls Hoot, East End Road, Stonham Aspal, IP14 6AS
Householder application. Erection of log cabin summerhouse.
 - (d) MSDC DC/18/00444: Permission Granted (12 March 2018)
The Owls Hoot, East End Road, Stonham Aspal, IP14 6AS
Listed Building Consent. Erection of log cabin summerhouse.
7. **Finance**
 - (a) Review of Payments & Authorisation of Cheques by Cheque Signatories
 - (b) Confirmation of the Booking of the SAPC Internal Audit by SALC in April 2018

- (c) Review of Implementation of Internal & External Audit Recommendations 2016/17
- (d) Review & Approval of the Parish's Asset Register 2017/18 Prior to Internal Audit
- (e) Approval of Council's Proposed External Audit 2017/18 Reporting Exemption Status
- (f) Consideration of Recreation Ground MSDC Locality Award Application Update
- (g) Consideration of Citizens Advice Mid Suffolk Annual Report & Donation Request

8. Governance

- (a) Consideration of GDPR Requirements & DPO Guidance from NALC & SALC Update
- (b) Review of Completion of SAPC Member Register of Interests Forms Status Update
- (c) Consideration of Agenda Items, Invited Speakers & Reports at Annual Parish Meeting

9. Highways

- (a) Consideration of Any Current Highways Issues Reporting Requirements Update

10. Recreation Ground

- (a) Consideration of Adequacy of Referral to Supplier & Additional Work Update
- (b) Consideration of Cllr Tydeman's Discussion with the Fence's Owner Update

11. Consultations

- (a) Consideration of a Response to the LGBC's Electoral Review of Mid Suffolk District

12. Matters for Future Consideration

- (a) Review of (i) Cashbook (ii) Income (iii) Expenditure & Budget to 31 March 2018
- (b) Approval of Bank Reconciliation to 31 March 2018 by Non-Cheque Signatories
- (c) Review of Attendance at Stonham Barns Liaison Meeting on 28 March 2018
- (d) Neighbourhood Plan Presentation at Annual Parish Meeting (May 2018)

13. Dates of the Next Meetings

- (a) Agreement of Dates 2018/19: Third Tuesdays (excluding August & December 2018)
- (b) 17 April 2018 (Agenda Items & Documents Received by 9 April 2018)
- (c) 15 May 2018 (Annual Parish Meeting & Annual General Meeting)

Simon Ashton, Parish Clerk

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15 March 2018